

## **COST AND SERVICE INFORMATION RELATING TO IMMIGRATION LAW**

### **Our Team**

Our specialist immigration law team have over 30 years of experience in dealing with immigration law matters. Our Immigration law supervisor (Abu Reza) heads up a team of one legal caseworker (Arya Borgohain) and one paralegal (Marley Austin) and has been working in this area for more than 20 years, leading most of our cases to a successful conclusion.

#### **Abu Reza**

Abu Reza is our immigration supervisor and the head of our immigration team. He is an accredited immigration supervisor and has over 20 years' experience in Immigration. He was called to Bar in 1995 and subsequently qualified as a solicitor in 2010. Abu is also an Advocate of Bangladesh Supreme Court. In the past, he lectured to London University law students and also worked as a part time Law Tutor for Birkbeck College. He is a keen academic and has studied at 10 universities (1 in Bangladesh and 9 in the UK). He has obtained 14 degrees and professional qualifications, which include seven Masters in different areas of Law. He has the rare distinction of having Masters from three Universities of the top Six Universities in the World - London School of Economics (LSE), University of Cambridge and University of Oxford. He is the winner of the Prestigious Commonwealth Scholarship which covered his study at LSE. He has a First Class Honours in LL.B and a First Class in LL.M. Besides, he has good grades in most of his qualifications. Abu has also attended over 120 short courses.

#### **Arya Borgohain**

Arya holds an LL.M with Merits from King's College London, and holds a First Class LL.B (Honours) from IP University School of Law. She has previously worked as a volunteer caseworker for Advocate, the Pro Bono Unit of the England & Wales Bar, and as a legal researcher for King's Legal Clinic. Arya predominantly deals with immigration and prison law matters since joining CALE Solicitors.

#### **Marley Austin**

Marley has a degree in Law from University of Westminster and has completed the Legal Practice Course and LLM in professional legal practice at the University of Law in London.

Our immigration team have experience in all aspects of immigration law and we dedicate ourselves to ensuring our knowledge stays up to date, in order to give you the best service possible. Our legal caseworker and paralegal support the solicitor who deal with the day to day work on cases. Although they are not legally qualified, they have between 4 to 6 years of experience and have received extensive training within our firm and work under the direct supervision of a solicitor with at least 13 years post qualification experience.

We have a proven track record in achieving successful outcomes for our clients.

**We deal with various types of immigration matters, such as,**

- Naturalisation and citizenship
- Tier 2 applications
- Sponsorship applications for Tier 2 categories
- Tier 4 applications
- Indefinite leave to remain applications
- Entry clearance applications
- Removal and Deportation
- Bail applications
- Appeals to the First Tier Tribunal
- Judicial Review

**Fixed Fees**

We always aim to provide fair, clear and transparent fees. We offer only fixed fee options. This means that we will charge you a fixed fee for your case, even if the work on your application takes longer than anticipated, provided that there are no unforeseen complications or significant changes to your instructions. We charge a fixed fee for the whole case or if the case will be dealt with in stages, we will charge a fixed fee for each stage. At the start of your matter, we will tell you what it will cost you. The fixed fee we charge is dependent on the type of case it is. For example, we charge a higher fixed fee with regards to Judicial Review cases.

The fixed fee will not include any disbursements or VAT (if applicable). Not all immigration cases attract VAT. If you are liable to pay VAT, 20% will be added

**Consultation**

We charge £80 - £100 for initial consultation.

**Value Added Tax VAT**

Value added tax (VAT) has to be added to our fees and all disbursements. This applies if your usual place of residence is the UK, including if you had leave to remain in the UK but overstayed. If you are not resident in the UK, or you entered the country without permission or as an asylum seeker and do not yet have leave to remain, you are not normally liable to pay VAT.

## **Disbursements/THIRD PARTY COSTS/OTHER COSTS**

Disbursements are costs related to your matter that are payable to third parties, such as visa fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

Depending on the nature and type of your application, there may be additional expenses that you will be required to pay. This may include, Home Office application fees, Immigration Health Surcharge if applicable, fee for translating any document written in foreign language, fee for interpreter if you need one to communicate with us or for interview, home office fee for the application, independent expert reports, for e.g. medical reports. If there is an interview and we do attend with you, there will be additional disbursements in respect of our mileage/travel expenses.

The Home Office has introduced an on-line application scheme for many applications, in conjunction with a commercial partner, Sopra Steria which charges additional fees for various services, including speedier processing times. The fees for the priority service are £477, and for the super priority service are £610. The fee for the standard service depends on the type of application.

Please be advised that the home office and immigration health surcharge are subject to change. A link is provided here <https://www.gov.uk/government/publications/visa-regulations-revised-table/8-October-2018> for a comprehensive list of current home office fees. You can also find out if you are liable to pay immigration health surcharge and how much this will be here <https://www.gov.uk/healthcare-immigration-application>.

### **Interpreters' Fees**

Interpreters' charges vary, but typically charge £25 - £150 per hour (including for travel time), + VAT if applicable. The number of hours needed will vary on the complexities of the case and these are difficult to estimate as it depends on the circumstances of the case, such as, the nature of the application, the amount of supporting evidence to consider and whether you are applying with other dependants.

The Home Office asks that all documents are translated by a certified translator. Translators' fees vary but are typically between £90 to £109 per 1000 words + VAT depending on language and the complexity of the text.

### **Experts' Fees**

Experts' fees vary greatly, depending on the subject matter, but typically range from £750 to £5,000 + VAT if applicable.

### **Tribunal Appeal Fees**

Tribunal appeal fees are currently £140 per appellant for an appeal to be decided at an oral hearing whilst an appeal to be decided on the basis of written evidence

provided is £80. For further information on Tribunal appeal fees, a link is provided here [Appeal against a visa or immigration decision: Overview - GOV.UK](#) ([www.gov.uk](http://www.gov.uk))

**Please see below our fixed fee table for different types of applications:**

| Application Type                                                                                                                                                                                                                                                                                                             | Fixed Fee                                                                         | Likely type of disbursements/expenses                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Fiancé Visa</li> <li>• Civil Partnership Visa</li> <li>• Visa to join your spouse or Partner in the UK</li> </ul>                                                                                                                                                                   | £1500-£1800 Plus VAT<br>There will be no VAT if you do not already live in the UK | Home Office Fee, Immigration Health Surcharge. Translation fee for any document not in English – this will attract VAT. Interpreters' fees plus VAT may apply |
| <ul style="list-style-type: none"> <li>• Application for Visa to remain in the UK as a partner of a settled person in the UK</li> <li>• Extension of your stay in the UK as a spouse or civil partner</li> <li>• Application for indefinite leave to remain as a spouse or civil partner</li> </ul>                          | £1500 - £1800 plus VAT                                                            | Home Office Fee, Immigration Health Surcharge. Translation fee for any document not in English – this will attract VAT. Interpreters' fees plus VAT may apply |
| <ul style="list-style-type: none"> <li>• Extension of stay in the UK as unmarried partner</li> <li>• Application for indefinite leave to remain as unmarried partner</li> <li>• Indefinite leave to remain as a victim of domestic violence</li> <li>• Indefinite leave to remain as a bereaved partner or spouse</li> </ul> | £1500 - £1800 plus VAT                                                            | Home Office Fee, Immigration Health Surcharge. Translation fee for any document not in English – this will attract VAT. Interpreters' fees plus VAT may apply |
| <ul style="list-style-type: none"> <li>• Application for discretionary leave</li> </ul>                                                                                                                                                                                                                                      | £1500 - £1800 plus VAT                                                            | Home Office Fee. Translation fee for any document not in English plus VAT. Interpreters' fees plus VAT may apply.                                             |
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Tier 4 student visa application in UK</li> <li>• Tier 4 extension of student visa in the UK</li> <li>• Tier 4 dependants visa application in the UK</li> <li>• Tier 4 dependants visa extension in the UK</li> </ul>   | <p>£1800 - £2,000 plus VAT</p> <p>There will be no VAT if you do not already live in the UK</p>  | <p>Home Office Fee</p> <p>Translation fee for any document not in English plus VAT. Interpreters' fees plus VAT may apply.</p> |
| <ul style="list-style-type: none"> <li>• Tier 4 visa to enter the UK as a student (adult, child)</li> </ul>                                                                                                                                                     | <p>£1500</p> <p>There will be no VAT if you do not already live in the UK</p>                    | <p>Home Office fee</p> <p>Translation fee for any document not in English. Interpreters' fees plus VAT may apply</p>           |
| <ul style="list-style-type: none"> <li>• Tier 1 &amp; 2 visas</li> </ul>                                                                                                                                                                                        | <p>£2,000 - £2,500 Plus VAT</p> <p>There will be no VAT if you do not already live in the UK</p> | <p>Home Office fee</p> <p>Translation fee for any document not in English plus VAT. Interpreters' fees plus VAT may apply</p>  |
| <ul style="list-style-type: none"> <li>• Registration of a child as a British Citizen</li> <li>• Naturalisation as a British Citizen</li> </ul>                                                                                                                 | <p>£1,500 - £2000 plus VAT</p>                                                                   | <p>Home Office fee</p> <p>Citizenship Ceremony Fee</p> <p>Translation fee for any document not in English plus VAT.</p>        |
| <ul style="list-style-type: none"> <li>• Application for visa to visit your family member in the UK</li> <li>• Application for general visitor visa</li> <li>• Application for Visa for medical treatment</li> </ul>                                            | <p>£1,500 - £2000</p> <p>There will be no VAT if you do not already live in the UK</p>           | <p>Home Office fee</p> <p>Translation fee for any document not in English Plus VAT. Interpreters' fees plus VAT may apply</p>  |
| <ul style="list-style-type: none"> <li>• Application for business visitor visa</li> <li>• Application for entertainment visitor visa</li> <li>• Application for prospective entrepreneur visitor visa</li> <li>• Application for sports visitor visa</li> </ul> | <p>£1800</p> <p>There will be no VAT if you do not already live in the UK</p>                    | <p>Home Office fee</p> <p>Translation fee for any document not in English plus VAT. Interpreters' fees plus VAT may apply</p>  |
| <ul style="list-style-type: none"> <li>• Application for British Passport</li> </ul>                                                                                                                                                                            | <p>£1200 - £1,500 Plus VAT</p>                                                                   | <p>Home Office Fee</p>                                                                                                         |

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------------------|
| <ul style="list-style-type: none"> <li>• Refugee Travel Document</li> <li>• Stateless Person Travel Document</li> <li>• Certificate of Travel</li> <li>• Application for one-way Travel Document</li> </ul>                    |                         |                      |
| <ul style="list-style-type: none"> <li>• Advice, Assistance and Representation at the First Tier Tribunal (Immigration and Asylum Chamber) in relation to appeals against Home Office visa or immigration decisions</li> </ul> | £3,000 - £5000 plus VAT | Tribunal Appeal Fees |

**What services are included in the above quote?**

***The work will involve the following Key Stages:***

- Considering documents;
- Attending on the client;
- Taking instructions - discussing your circumstances in detail and confirming whether this is the most appropriate application for you to make and what other options may be available to you;
- Providing advice - giving you advice about the requirements of the Immigration Rules and whether you meet the criteria;
- if you do not fulfil certain criteria, whether this can be overcome and how;
- considering the supporting evidence you have provided;
- where necessary, helping you obtain further evidence (such as medical records and bank statements), including taking statements of any witnesses;
- preparing your application and submitting it on your behalf;
- Attendance at a Home Office interview: if the Home Office ask you to attend an interview, we will give you clear advice (and discuss the possibility of us attending with you) at the appropriate time.
- giving you advice on timelines and the outcome of the application, including any further steps you need to take.

## **What is not included in the quote above?**

### ***The costs quoted above do not include:***

- Any Home Office fees for making the application. You will pay this to the Home Office directly as part of the application process;
- Immigration health surcharge applicable to your application;
- Translation fees applicable to your application;
- Interpreter fees applicable to your application – for example – a settlement application will normally require 3 to 5 hours with an interpreter, depending on the complexity of your case;
- Expert report applicable to your application – these are not required in many cases, we will let you know as soon as possible if we consider an expert report is necessary.
- Attending home office interview where required, there will be additional disbursements in respect of our mileage/travel expenses
- Where the Home Office refuse your application, advice and assistance in relation to any appeal or judicial review
- Barristers' fees
- Courier Costs
- Tribunal Appeal Fees

## **Timescale to submit your application**

### ***Applications from instructions take up to 2 – 4 weeks on average depending on the following:***

- (a) The complexity of applicant's immigration history, past refusals, criminal convictions, adverse immigration history
- (b) The amount of supporting evidence that we need to consider
- (c) Which language(s) you speak
- (d) Whether you are applying with other dependants

We will let you know at the earliest opportunity if it is likely to take longer than this.

## **How long will your case take to be processed by the Home Office?**

The Home Office service standard is six months for most applications.

However, for some applications it is possible to pay for additional services, including a speedier consideration of your application under a “priority” service where a decision is made in 5 working days or “super priority” service where a decision is made on the next working day. We can advise you about the costs of these additional services.

We cannot guarantee how long the Home Office will take to process your application. Please read the current processing time here <https://www.gov.uk/visa-processing-times>

If you wish to make an enquiry you can either call us on 020 8694 2269 or you can send us an email – our email address is [info@calesolicitors.com](mailto:info@calesolicitors.com) and we will get back to you.